ASCRC Minutes 11/7/172:00 GBB 225

## Call to order

Members Present: B. Carpenter, D. Coffin, J. Eglin, B. Hillman, J. Iverson, V. Lewis, T. Missett, G. Morell, A. Sala, K. Sugden, G. Weix, M. Welch

Ex-Officio Present: B. French, N. Lindsay, V. Hopkins, A. Waddell
Members Excused: N. Greymorning, J. Hickman, B. Hillman, B. Holzworth
Guest: S. Brown

The minutes from 10/31/17 were approved.

##  Communication Items

* The last half of the Faculty Senate meeting this Thursday will be a discussion of the APASP categories. The PLA Guidelines and Library Support Resolution will be up for vote and the ASCRC internal resolution on student success as information.
* Sherrill Brown, Chair of the Writing Committee joined the committee to present a motion approved at yesterday’s meeting.

## Business Items

* The Writing Committee proposes to eliminate the current rule that exempts students that transfer with more than 27 credits from taking the intermediate writing course requirement. It does not ensure that students have had appropriate writing courses. The motion was discussed with academic advisors, who were supportive. The rule is not used to recruit students. Students can appeal according to the [Writing Exemption Appeal Procedure](http://www.umt.edu/facultysenate/procedures/ASCRC_200/202%2050%205_WritingExemptionAppeal12-8-161.docx). In the past the general education program totaled 27 credits. ASCRC approved the motion. Chair Coffin will draft a revision to the catalog language for ASCRC and then the motion will go to the December Faculty Senate meeting for vote.
* Although one of the members had concerns about the syllabi not including the DSS statement recommended by the deans, the following curriculum items from the Social Science Subcommittee were approved. Subcommittee members will communicate with the requestors regarding the syllabi issue.

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| **Anthropology** |
| [ANTY 349 U](https://winapps.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/1716) | Social Change | Change description, title |
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| **Environmental Studies** |
| [ENST 225 U](https://winapps.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/1690) | Sustainable Communities | Change title |
| [ENST 480 UG](https://winapps.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/1863) | Food Justice & Sustainability | Change title |
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| **Political Science** |
| [PSCI 449 UG](https://winapps.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/1713) | Environmental Health Policy | Delete course |
|  |  |  |
| **Psychology** |
| [PSYX 120 U](https://winapps.umt.edu/winapps/adminfin/eCurr/CourseForm/Index/1816) | Research Methods I | Change prereqs |
| PSYX 330 | Developmental Psychology | Change number |

If there are concerns about common course numbered courses not having 80% equivalent learning outcomes, the issue should be brought to Associate Provost’s Lindsay’s attention. He is the CCN Liaison for UM.

* ASCRC considered the draft procedure for modifying the [list of IB exams](https://admissions.umt.edu/admissions/advanced-credits/ib.php) accepted at UM for credit. It was clarified that this procedure would only determine equivalency for elective or general education credit. Departments still need to determine whether courses meet major requirements. The language appended was approved, however there is not a general IB procedure, so it will be modified to include the general information that is on the admissions website and given a procedure number (203.20). A reference to the procedure to add courses should be added to the webpage as well.

The Advanced Options Workgroup will discuss the possibility of reviewing IB exams for potential equivalencies to initiate departmental consideration. The Workgroup will work towards putting together recruiting pamphlets for students that provide guidance to incentivize various options such as IB, dual enrollment, etc.

* ASCRC discussed the draft language to clarify that the catalog used for minor requirements should be the same as the major catalog if possible. A question from faculty about the policy and concerns by the Registrar prompted consideration of this item. Members were unsure whether there was truly a problem with the current practice so item was tabled for further consideration.
* Chair Coffin introduced the draft language for the Special Circumstances withdrawal. The next step will be to invite Business Services, the Registrar’s Office, Financial Aid, and the Dean of Students to work together to create one form that goes to three offices. The process should not further traumatize the student. Chair Coffin will communicate with them regarding the issue.

## Adjournment

The meeting was adjourned at 3:45 p.m.

### ASCRC Writing Committee recommendation and justification regarding the

### “more than 27 transfer credit” exemption

**The ASCRC Writing Committee recommends the elimination of the “more than 27 transfer credit” exemption from the Intermediate Writing Requirement.** The Writing Committee recommends this for the following reasons:

* No other UM general education requirement can be exempted based on the number of credits a student transfers to UM.
* The transfer of 27 credits does not automatically guarantee that a student has taken writing courses. Nor does it guarantee that a previous writing course meets UM’s Intermediate Writing Requirement.
* For those students who may be transferring a course that may meet the Intermediate Writing Requirement, the Writing Course Exemption Appeal process exists.

The Writing Committee acknowledges that the elimination of this exemption may result in an increased workload for advisors who will have to spend more time explaining to students about the writing requirements and the Writing Course Exemption Appeal process.

**The Writing Committee therefore also recommends the elimination of the “more than 27 credit transfer” exemption be coupled with a mechanism for transcript evaluators to ensure early and consistent communication with students** regarding the fact that a student may appeal for an exemption if he or she believes a transfer course fulfills UM’s Intermediate Writing Course Requirement.

### ASCRC Procedure for Modification of UM International Baccalaureate Course List

1. Inquiries should be referred to the UM Admissions Office, or information can be found by checking the posted IB Policy and list on the UM Admissions web site.

<https://admissions.umt.edu/admissions/advanced-credits/ib.php>

2. Any listed IB Examination (course, HL or SL) that is completed by obtaining the listed score (or greater) may be accepted for equivalent elective credit (as listed under UM credits) for the UM courses listed. The UM equivalent course may also be used to satisfy General Education (UM Gen Ed) requirements for the categories listed (e.g. X,L,N, etc.).

3. Students and IB schools should be advised to check with UM Admissions for the UM procedure to gain IB credits for listed courses that they may have completed.

4. If the IB course of interest does not appear on the current UM IB list posted on the UM Admissions web site for equivalent credit, then the IB student or school may request addition of the course(s) to the UM IB list by forwarding a request to UM admissions.

5. Upon receipt of the request, UM Admissions will decide whether the addition is appropriate for elective or general education credit and make the change to the IB list (including immediate on-line revisions). The UM Admissions Office shall immediately notify Faculty Senate/ASCRC and the relevant academic departments of any changes to the IB list.

6. Faculty Senate reserves the right to review the IB list at any time and make revisions in consultation with the UM Admissions Office.